



ecovadis

How to prepare for your 1-hour session with an EcoVadis Analyst

Choosing the Right Support

OPTION 1 – Scorecard Inquiry

Free service, request [here](#).

I have questions about specific rejected questions and documents.

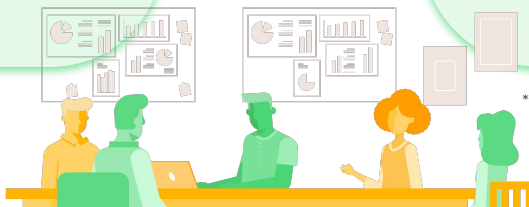
- Use this service if you're already familiar with the methodology, but need clarity on a specific document/question.
- You can submit up to 15 questions in total, and receive a comprehensive written response.
- We generally recommended starting with a written response **before** scheduling a session with an analyst.

OPTION 2 – Session with an analyst

Fee-based service, request [here](#).

I want to understand which areas I should focus on to improve my performance.

- Go with this option if you'd like to better understand our methodology guidelines and scoring principles.
- This session guides on what impacts your score the most and how to provide the right supporting evidence.
- Questions such as “What does EcoVadis expect for a policy score of 75?” can be addressed.
- Recording and AI-generated notes* will be provided afterward.



*Gemini notes are only available for meetings via Google Meet

We are thrilled to meet with you to discuss your EcoVadis Sustainability Scorecard questions!

Document Outline



Slide 4

What is a Session with an Analyst?

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How To Prepare?

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Please confirm your Company's Qualification

Slide 7

Examples of Questions

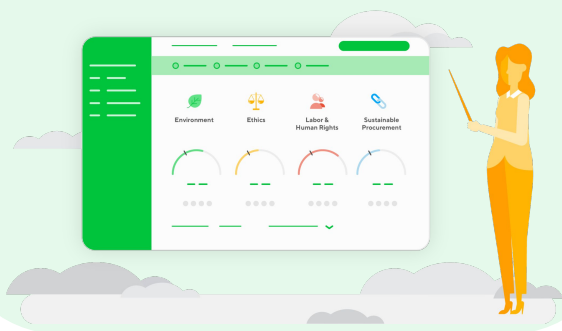
Slide 8

Useful Resources on Your Platform

What is a Session with an Analyst?

Agenda

- **Scorecard Walkthrough:** An in-depth review of the scorecard, focusing on the most impactful areas.
- **Key Insights:** Discussion of key management indicators and sustainability themes identified in the analysis.
- **Actionable Next Steps:** Understanding the primary focus areas to improve your performance and a review of useful resources.



This **1-hour discussion** with a sustainability analyst offers you the opportunity to ask questions about your assessment (for 1 rated entity only) and the EcoVadis methodology.

The meeting will be recorded, which will be shared with you afterward as reference material. Our preferred meeting tool is Google Meet which will come with AI-generated meeting notes.

⚠ Follow-up questions should be directed to our Customer Care team (or Account Manager, if relevant) **via our [Help Center](#)**. Please review this resource before submitting your questions: [How can I get help with understanding my scorecard results?](#)

⚠ To ensure the independence of our rating and avoid conflict of interest, we will not pre-check documents for future assessments or offer consultative advice (e.g., whether to pursue "X" certification or endorse "Y" initiative).

Preparing for your Session

1. Confirm your Qualification

Refer to [slide 6](#).

2. Review your full scorecard

Including scores breakdown, strengths and improvement areas, "Analysis of your answers" section, 360 news.

3. Share this deck with your team

All participants should familiarize themselves with the concepts in this deck for a productive discussion focused on your company's results.

4. Review Available Guidance

The [Scoring Principles](#) and [Document Guide](#) ([slide 8](#)).

5. Let us know your points of interest

In advance if you would like to review specific concepts of our methodology, especially if you want more information about, for example, a specific management indicator or an activated sustainability topic.

6. Determine attendees and meeting time

Please provide the EcoVadis Analyst with the list of meeting attendees, including their name, title, and email.

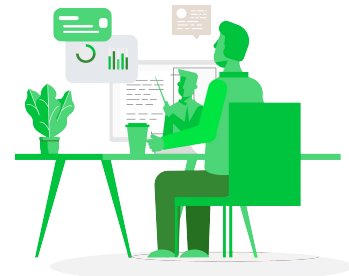
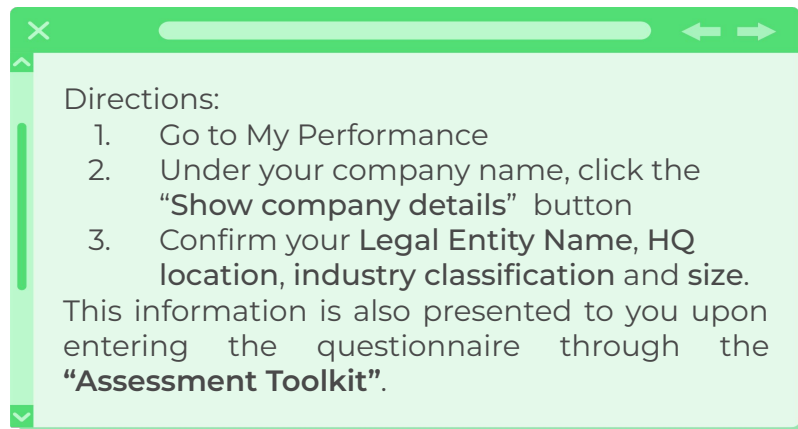
💡 We typically need 10 business days to prepare a customized agenda after receiving your points of interest.

Please confirm your Company's Qualification

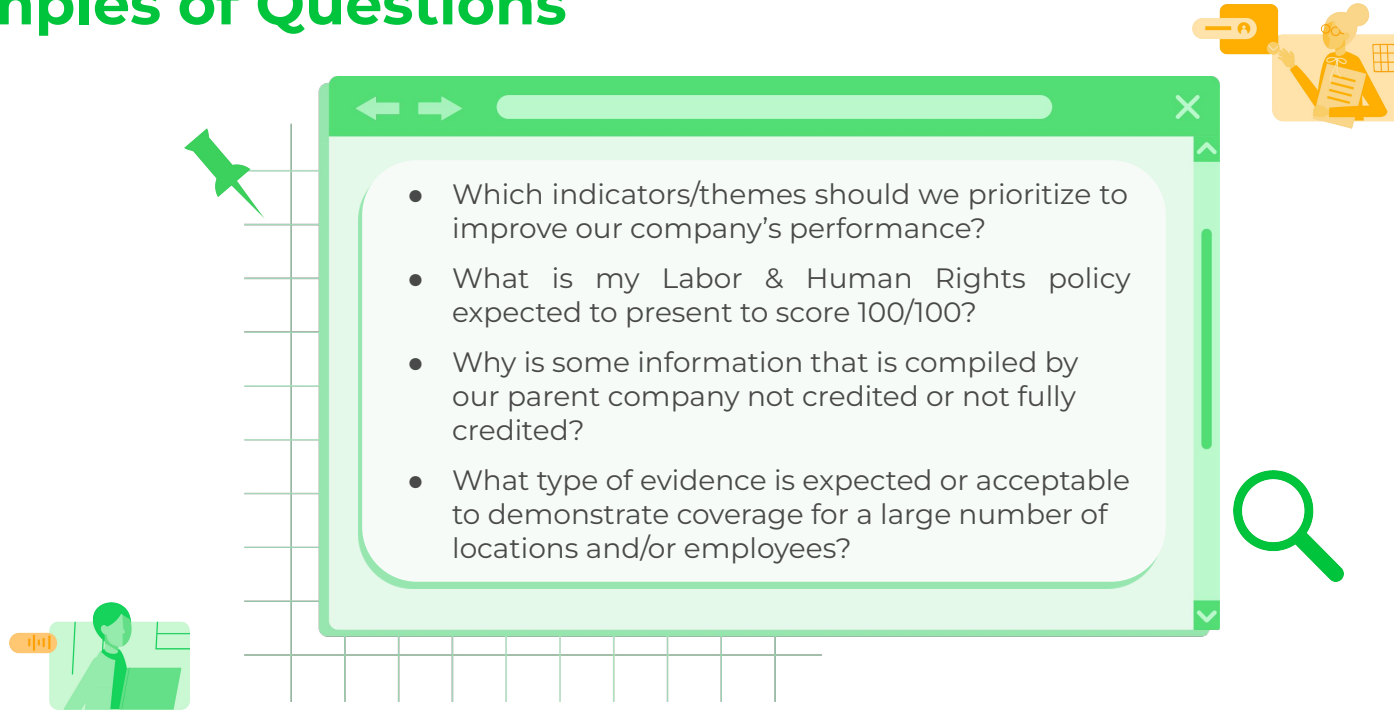
If you notice discrepancies with your industry, location or size, please let us know right away as this will directly impact your assessment and needs to be dealt with **first**.

Resources to support you:

- Assessment Scope: [Understanding your scope of assessment](#)
- Legal Entity Name: [Understanding your company name used on the EcoVadis platform](#)
- Size: [How is my company's size defined, and what do I do if I want to change it?](#)
 - [Assessing one-person business](#)
- Industry classification: [How is my company's industry \(ISIC\) defined, and what do I do if I want to change it?](#)



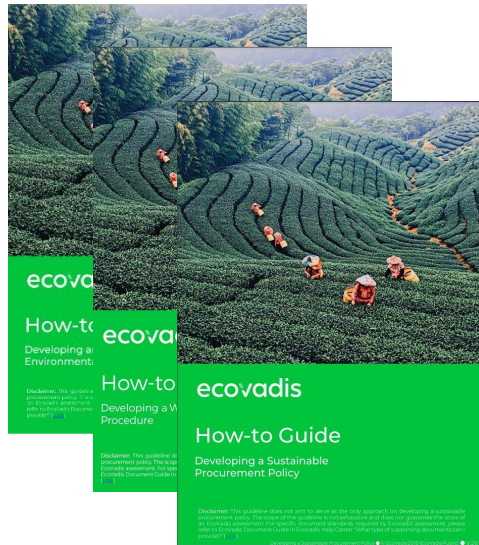
Examples of Questions



If your questions are primarily about why documents were rejected for some options, we **strongly recommend submitting a [scorecard inquiry](#), which is free of charge.** This approach is best because option rejections typically allow for limited discussion in a live session, whereas the scorecard inquiry service provides comprehensive written guidance. Before submitting your questions, please review [How can I get help with understanding my scorecard results?](#)

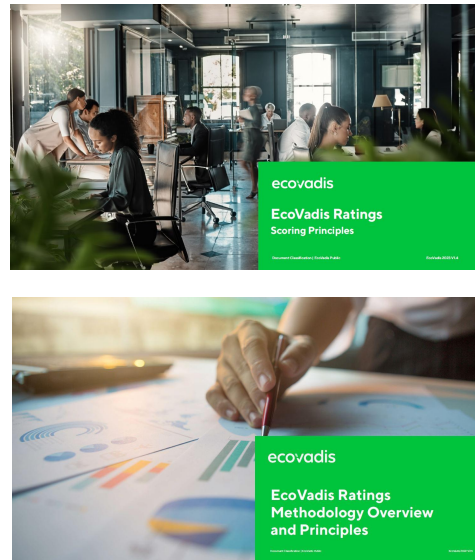
Documents On Your Platform > *Useful Resources* Section

Sustainability How-To Guides



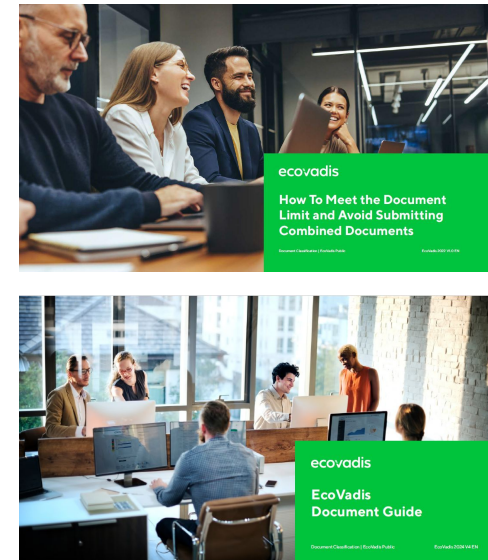
How-to Guides on Policy and Reporting on all 4 themes and Actions on selected criteria

EcoVadis Assessment Explanation



Documents explaining our methodology, scoring, management indicators, etc.

Documents



Document eligibility guidelines, practical advice on 55-document limit, etc.

The background of the slide is a long-exposure photograph of a winding asphalt road through a forested valley at dusk. The sun is low on the horizon, creating a warm, golden glow that illuminates the misty air and the silhouettes of the trees. The road curves through the landscape, and the light trails from vehicles traveling along it create vibrant streaks of yellow and orange, contrasting with the dark, shadowed forest. In the top left corner, there is a solid green rectangular box containing the 'ecovadis' logo in white lowercase letters. A thin green vertical line with a small green dot at its base is positioned to the left of the main text.

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We look forward to
meeting you soon!

Contact us through our [Help Center](#) for platform-related or technical questions and concerns.